Finca La Marcela

Rules and Regulations

Construction hours

Construction works are allowed from Monday to Saturday from 6am to 5pm each day

No construction work is permitted on Sundays

Heavy Machinery

No heavy machinery or trucks are allowed to operate in the community after 5pm

Work Permits

Each resident, planning construction works inside the community, should provide:

- The name of the contractor company
- The name of the sub-contractor (s)
- List of the workers

Note: No works will be allowed inside the community's premises and area without obtaining a <u>work permit</u> from the community's administration. All <u>work permit requests</u>, should be submitted at least 48 hours before the work commencing date.

Owners and Residents information

All the residents of Finca La Marcela Community are required to provide and update their information with our administration.

All the information will be be considered private and will be treated as per our privacy policy.

No information will be shared with third party without prior consent of the owner or the resident.

Garbage and Environment

Each resident / owner is responsible to remove his garbage privately. Illegal dumping will be considered as breach of the community's rules and regulations and will be fined as below:

- First offence: the penalty will be 50,000 Colon
- Second Offence: the penalty will be 100,000 Colon

Our community's administrators have the right to contact and notify the city, the fire department and the police department regarding any breach of the rules and regulations.

Our community's administrators reserve the right to take the decision, along with the city department, to close the job site if any breach is detected.

Visitors and workers

The community reserve the right to determine who are allowed and who are not allowed to enter the community's premises.

Each visitor or worker should accept and agree about the rules and regulations of Finca LA Marcela community.

Workers conduct Policy

All the workers inside Finca La Marcela community, should behave in a respectful way towards all the residents in our community, and should go through our rules and regulations before starting any job inside our community.

the owners, who initiate any works or contracting relations with parties from outside our community, will be held responsible for the conduct and the behaviour of the contracted workers.

Any illegal actions will be penalised as per our internal policies and regulations.

Parties

No DJ parties are allowed inside our community's premises.

Each party's organiser should provide the list of invited people from outside the community at least 24 hours before the planned paty.

No loud music is allowed in the community premises after 11pm.

Finca La Marcela Community

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Costa Rica

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